

Non Endowed Scholarship Request Form

GEORGIA STATE UNIVERSITY FOUNDATION

Scholarship descriptions are internal foundation forms created to document a non-endowed scholarship. These documents should be able to withstand the test of time. They should allow flexibility within reason on the part of the university.

I. Official name of non-endowed scholarship to be established (Note: Maximum number of characters is 60)

II. Purpose/Eligibility and Criteria (for use in Financial Edge, web sites and university publications – criteria will be used to determine number, amount and eligibility for awards.)

III. Award Requirement: Merit Need Based Both Other Preference _____

College/Unit (please list)

Department (please list)

IV. Donor Information:

V. Administrative contact (choose one)

- | | |
|--|--|
| <input type="checkbox"/> Dean of college | <input type="checkbox"/> Associate provost, academic programs |
| <input type="checkbox"/> Athletics director | <input type="checkbox"/> Vice president for student affairs |
| <input type="checkbox"/> Dean of library | <input type="checkbox"/> Sr. vice president for finance & administration |
| <input type="checkbox"/> President, foundation | <input type="checkbox"/> Other: _____ |

Are there any additional reporting requirements (such as detailed reports required by a foundation or corporation)? If so, please explain below.

VII. Expenditures typical of student support. Please use the space below to list other or additional expenditures that will be made from scholarship funds.

VIII. Attachments – check all that apply

- | | |
|---|--|
| <input type="checkbox"/> Pledge schedule form, pledge card and/or major gift transmittal | <input type="checkbox"/> Written proposal |
| <input type="checkbox"/> Planned gift transmittal and/or Heritage Society enrollment form | <input type="checkbox"/> Corporate/foundation grant award letter |
| <input type="checkbox"/> Other: _____ | |

Submitted by:

Date:

Please send completed form electronically to: Elaine McGill emcgill@gsu.edu